

**RP EXPEDITING LLC**  
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DRIVER DOCUMENT REQUIREMENT CHECK LIST:

1. Certificate of Insurance sent from Insurance Company ONLY. Policy MUST name *RP EXPEDITING LLC* as additionally insured. AND If you are not insured through CIS (Commercial Insurance Solution Agency) you MUST also have your insurance agent or agency send us a NOTORIZED letter stating they will contact *Rp* within 24 hours of any changes or cancellation of your policy.
2. A completed W-9 tax form
3. A signed Driver's Agreement
4. A copy of your Driver's License
5. A copy of your Social Security Card
6. A copy of your FEIN letter if you have a business
7. A voided check to set up Direct Deposit of the funds you earn
8. An E-mail address where your run sheets can be sent
9. A copy of your truck registration
10. Dimensions of load space and maximum weight of your vehicle
11. An Emergency contact name and number
12. Return call back phone number